CITY OF TARPON SPRINGS PUBLIC ART COMMITTEE (PAC)
PUBLIC ART PROPOSAL AND SCOPE

Artist Name: ______________________________________ Phone: __________________________

Please Print

Address: __________________________ City: ______________ State: ___ Zip: __________

Email Address: __________________________ Website: __________________________

Please provide a detailed overview of your proposed project and include these components:

- Scope - detailed description of project with basic rendering / sample photo
- Plan - including site preparation, materials, installation process
- Cost - including requested payment timetable
- Scheduling - proposed start date / completion
- Site - proposed installation site
- Resume and five samples of work
- Three professional references with contact information including email and phone; description of project
- Proof of insurance

Please note, incomplete project submissions will not be considered.

Approval Process:

- Your proposal will be reviewed by the PAC at a scheduled meeting (the 2nd Tuesday of the month).
- If the proposal is approved by the PAC, it will be scheduled for review and approval by the City of Tarpon Springs Board of Commissioners.
- If approved, a formal contract would be provided to you for review and signature.
- Upon your signature, the art project will commence as per the contract agreement.
- For payment purposes, a W-9 and Vendor Application form must also be completed.

Please turn in this completed form and project submission materials to Diane Wood,
Tarpon Springs Heritage Museum, 100 Beekman Lane, Tarpon Springs, FL 34689 | (727) 942-5605.
Email: dwood@ctsfl.us