



Vendor No: _____

VENDOR APPLICATION FORM

IN ORDER TO BE PLACED ON THE CITY OF TARPON SPRINGS VENDOR LIST, THE "CATEGORY" SECTION MUST ALSO BE COMPLETED AND RETURNED WITH THIS SECTION TO THE PURCHASING DEPARTMENT.

PLEASE PRINT CLEARLY

BUSINESS LEGAL NAME

Include any d/b/a _____

REMIT TO ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

TELEPHONE _____ FAX _____

CHECKS PAYABLE TO

(if different from business name) _____

REMITTANCE CONTACT _____ E-MAIL _____

SOLICITATION ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

TELEPHONE _____ FAX _____

SOLICITATION CONTACT _____ E-MAIL _____

TAX ID TYPE ☐ Social Security Number ☐ Federal Tax ID TAX ID/SS NUMBER _____

Notice Regarding the Collection of Social Security Numbers

The City of Tarpon Springs collects your social security number for the following purposes: identification and verification of accounts; credit worthiness; billing and payments; data collection; reconciliation; tracking; benefit processing; tax reporting; federal reporting requirements; worker's compensation; employment applications; pre-employment physicals; and utility billing.

Social security numbers are also used as a unique numeric identifier and may be used for search purposes.

VENDOR TYPE: _____ INDIVIDUAL _____ BUSINESS _____ MISCELLANEOUS

FIRM REGISTERED AS: (select one of the following)

_____ Sole Proprietor _____ Partnership _____ Corporation _____ LLC _____ LLP

Other: _____

TERMS OF PAYMENT: _____ NET 30 DAYS _____ OTHER (clarify) _____

Certification

I certify that the information supplied herein, is correct and that neither the application nor any person or concern in any connection with the applicant is a principal officer so far as known, is now debarred or otherwise ineligible by the City of Tarpon Springs from bidding for furnished material, supplies or services.

Note: All applications are subject to review and investigation prior to validation for placement on approved vendor lists. Also, before a vendor can be placed on our vendor list, a Federal I.D. number or a Social Security number along with the individual's name, must be supplied. We are required by I.R.S. regulations to withhold 31% of all monies due without the noted information.

Print Name

Title

Signature

Date

Return Via:
Fax to: (727) 937-1766

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-					
or									
Employer identification number									
				-					

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.